

STATEMENT OF CONDITION AND SECURITY DEPOSIT RETURN

***** THIS CHECK IN SHEET IS NOT FOR NOTING MAINTENANCE ITEMS***PLEASE USE SEPARATE SHEET*****

PROPERTY _____ UNIT NUMBER _____
 TENANT NAMES _____ DATE _____

CONDITION OF UNIT- Please note any and all damages. This sheet will be used when you vacate.

LIVING ROOM & DINING ROOM (If more room is needed, please attach another sheet)

Doors & Hardware _____
 Floors & Baseboards _____
 Walls & Ceilings _____
 Windows, Drapes, Blinds _____
 Electrical Fixtures & Light Bulbs _____
 Electrical Switches, Outlets _____
 Closets _____

KITCHEN

Doors & Hardware _____
 Floors & Baseboards _____
 Walls & Ceilings _____
 Electrical Fixtures & Light Bulbs _____
 Electrical Switches, Outlets _____
 Range _____
 Refrigerator _____
 Sink _____
 Cabinets _____

BEDROOM(S)

Doors & Hardware _____
 Floors & Baseboards _____
 Walls & Ceilings _____
 Electrical Fixtures & Light Bulbs _____
 Electrical Switches, Outlets _____
 Windows, Drapes, Blinds _____
 Closets _____

BATHROOM(S)

Doors & Hardware _____
 Floors & Baseboards _____
 Walls & Ceilings _____
 Windows, Drapes, Blinds _____
 Shower _____
 Lavatory & Tub _____
 Faucets _____
 Toilet _____
 Electrical Fixtures & Light Bulbs _____
 Electrical Switches, Outlets _____

EXTERIOR

Patio, Deck _____
 Light Fixtures _____
 Light Bulbs _____
 Screens _____

Comments:

Hereby acknowledge that the above is an accurate statement of the condition of the unit at the time of my taking occupancy. I further understand that I shall be required to deliver the unit in the same condition at the termination of my tenancy or pay for any costs incurred by the property to restore the unit to its original condition at the time I took possession of the unit, normal wear & tear expected.

*******Tenant further agrees to check the smoke detector and if not operating properly, agrees to contact CAITAC USA CORP PROPERTY MANAGEMENT IMMEDIATELY.*******

Tenant _____
 Tenant _____
 Tenant _____
 Tenant _____

Landlord _____
 Dated _____
 Please Sign Here